

PRACTICAL GUIDELINES FOR BUILD-UP & BREAKDOWN

Temporary Mobile Construction Site (TMCS)



1. Wearing **safety shoes** during build-up and breakdown is mandatory. Preferably a **high-cut S3 model**. Safety shoes are available for purchase at the fair office.



2. Always wear **personal protective equipment** (safety glasses, hearing protection, gloves, helmet, etc.) where legally required.



3. **A safety harness** is mandatory when using a mobile elevating work platform. **Never** walk underneath a lifting platform or suspended structure during build-up or breakdown without wearing a helmet.



4. **Smoking** or **vaping** inside the buildings is strictly prohibited.

5. When **grinding, drilling, sawing** and/or processing materials containing quartz (e.g. concrete pavers, bricks, plaster, etc.), machines with **dust extraction** or a water supply system must always be used.

6. Do not leave **screws** or **nails** on the floor.

7. First request a **hot work permit** for welding or other work involving flames.

8. Take all **waste** back with you or **rent a container** from Kortrijk Xpo. Dispose of all waste in the **correct** container (residual waste – PMD – paper/cardboard – kitchen waste).

9. Do **not attach anything** to the walls or roof structures of the halls. Remove all tape residue from the floor.

10. In case of collision or damage, always call the **Red Phone: 056 24 11 24**

You can find the full safety manual [here](#).

Kortrijk **Xpo**